

Request for Proposals
For
Architectural & Engineering Services
RFP# 180402

Issue Date: April 2, 2018
Due Date & Time: April 25, 2018 at 12:00 PM

Madison County
302 Thrift Road/P.O. Box 705
Madison, VA 22727

REQUEST FOR ARCHITECTURAL & ENGINEERING SERVICES PROPOSALS

Madison County requests proposals for architectural, engineering and other services from qualified firms with experience in local government programs and processes.

It is envisioned that renewable general services/on call contracts with multiple firms will be awarded. Distinct project work would be ordered on a task-by-task basis.

A full copy of the request for proposals package is available at www.madisonco.virginia.gov. Proposals are due on April 25, 2018 at 12:00 PM.

Disadvantaged Business Enterprises (Small/MBE/WBE firms) are encouraged to submit proposals.

Addendum 1: April 20, 2018

1. All provisions contained in the original RFP document, including the deadline, continue to apply.
2. This document will provide supplemental information and confirm that there are no other addenda are anticipated.

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Addendum 1: Issued April 20, 2018 (page 2 of 2)

1. This is a new effort at capital improvement. As such, the County has no “incumbent” consulting firm competing for the project work envisioned.
2. Proposers should be aware that Madison could be considered an unsophisticated client. Contributing to this is the significant turnover in Board of Supervisors, School Board members and key staff under each in the past few years.
3. Question: We are a roofing/ waterproofing, building envelope specialty engineering company and wanted to check with you on an option of us submitting as a “stand-alone” firm – or are you only interested in a whole “team” for each submitting entity.

Response: This is a general RFP, intended to some degree to help prepare the County for projects that may not be on our current list. Standalone and specialty firms are welcome to submit.

4. Question: I have reviewed the full RFP. I am wondering if you are accepting proposals only from full A/E teams (including architect and all subconsultants) or are you accepting proposals from individual firms for only one service? For example, we are a structural engineering firm only. Could we apply on our own to provide only structural engineering, or would we be included as part of a team with an architect heading it up?

Response: There was no intent to require “full teams”. Note that we did not include structural engineering as one of the examples of specialized services or project types.